

## MOUNT MAUNGANUI HOLIDAY HOME

13a Sunrise Avenue, Mount Maunganui

CHECK IN: from 3pm

CHECK OUT: before 2pm

### □ KEYS

The code to the lock box containing the house keys will be sent to you prior to your stay. The lockbox is situated by the back door of the property. The sensor light situated above the back door should assist nighttime code entry. ***The house keys MUST be returned to the lockbox before you return home, and the lockbox locked by randomly tumbling the numbers away from the entry code!!***

### □ ACCOMMODATION

The home is fully furnished and sleeps 6.

Bedroom 1 : 1 queen bed; Bedroom 2 : 2 single beds; Bedroom 3 : 2 single beds.

### □ REAR UNIT

The unit at the rear of the property is privately owned. We ask that you respect the owner's privacy and always keep clear access to their driveway.

### □ FURNISHINGS

Fully equipped kitchen, washing machine, Smart TV, home ventilation system and outside table and chairs.

### □ LINEN

Duvets, blankets, and pillows are provided. ***Existing duvet covers and pillowcases are for protection only.*** For hygiene reasons please supply and use your **OWN** sheets/duvet covers, and pillowcases. Extra blankets may be required in winter. You will need to bring your own bath and beach towels.

***Soiled mattress and pillow protectors MUST be washed and replaced before you leave.***

### □ CLEANING SUPPLIES

Bring your own supplies including toilet rolls, tea towels, anti-bacterial cleaner or disinfectant, septic tank safe dishwashing liquid, cleaning products and toilet cleaner, and basic cleaning materials (cloths, sponges, etc.)

### □ MOBILE / INTERNET

Mobile phone coverage is available, and Wi-Fi is provided. The SSID and password are detailed on the face of the modem located inside the hot water cupboard. *Apps such as Netflix are available on the Smart TV, however if your log in to your own account, remember to log out when you leave to prevent the next guests from accessing your account!*

### □ RUBBISH COLLECTION

Rubbish collection is on a Monday - All rubbish must be separated and placed into the designated bins provided, and left kerbside for collection prior to 7.30 am. The green food scraps bin collection is weekly. Collection of the Red general rubbish bin, yellow recycling bin (plastic, tins, cans, paper, cardboard) and blue glass recycling (glass bottles and jar which must be rinsed, and lids removed) alternates each week. Each household is given a collection day and week (either 'Week 1' or 'Week 2') which can be found on the side of your bins. Refer to [www.Taurange.govt.nz/kerbsidecollections](http://www.Taurange.govt.nz/kerbsidecollections) for more details.

### □ WASTE

Do **NOT** put grease or food waste down the sink or drains. Do **NOT** flush baby wipes, sanitary pads, tampons, or other foreign objects down the toilet.

### □ PLEASE CONSERVE WATER!

Please conserve water by having limited short showers, using the public shower after being at the beach, and using the washing machine only when necessary.

***In an emergency and the unlikely event of a burst water pipe or water leak/flood in the house, the water supply must be switched off at the mains supply and the Club contacted immediately.***

### □ CLEANING

The house must be left **clean** on vacating the property. Please refer to the Holiday Home Housekeeping Rules for our cleaning protocol. A charge may apply if the next occupant reports extra cleaning is necessary.

### □ POWER

Please leave power **ON** when vacating. ***Do NOT turn off the fridge! Do NOT turn off the sensor light switch*** (lower switch inside entranceway)

### □ ELECTRICAL DEVICES

Multi-Boards & Adaptors - If used correctly, multi socket boards are safe, but if overloaded, worn or damaged, they can cause a fire or electric shock. **Only** use a power board with an overload protection device. Do **NOT** 'piggyback', multiple adapters, and extension leads, plugging one power-board into another is very dangerous!

### □ HEALTH & SAFETY

If a Guest and/or Member has a safety concern, or if there is a near miss, incident, or accident, the "Near Miss Report Form" and/or the "Accident Report Form" which can be found in the Club Documents on the ASSCI website, must be completed and forwarded to the Committee.

### □ SUGGESTIONS AND FEEDBACK

To help us maintain our Club's home for your enjoyment, please complete the Guest Feedback form, scan it and email it to us on [admin@assci.co.nz](mailto:admin@assci.co.nz) We welcome all suggestions and feedback!

***Treat this home with care – it is for you and other club members to enjoy!***